



March 12, 2010

On February 9, 2010 Governor Brewer approved the 2010 Qualified Allocation Plan.

APPLICATION REMINDERS

- Low Income Housing Tax Credit Applications are due on or before **March 15, 2010 at 4:00 p.m.** One application must be submitted online with one original, and one copy to the Department. **The online application must match the original submitted to the Department.**
- In order to meet threshold requirements, the developer or ADOH approved designee must have attended the workshop held on January 19, 2010. A copy of the Certificate of Training must be included at Tab 3 of the application.
- A copy of the on-line submission confirmation email must be included at the front of the application before the numbered tabs. Applications submitted without proof of the online submission will not be accepted. Once the online application has been submitted, the Application Identification Number and Project Name will be locked out for resubmission.
- The Supportive Services approval letter must be included in the hard copy of the application.
- If you are submitting additional bound paperwork (e.g. Market Study), please include a separate page behind the appropriate tab in the hard copy, indicating what is being submitted under separate cover.

*****Note*****

- The link for the submission will be unavailable at 4:00 p.m. on Monday, March 15, 2010.